



SRI A B R GOVERNMENT DEGREE COLLEGE

Repalle, Bapatla Dt. 522 265

An ISO 9001 : 2015 Certified Institution, Affiliated to Acharya Nagarjuna University



Handbook - 2024-25



PERSONAL DATA

NAME :

ROLL NO :

CLASS :

GROUP :

ADMISSION NO :

HALL TICKET NUMBER :

LOCAL ADDRESS :

PERMANENT ADDRESS :

DATE OF BIRTH :

Blood group :

Height :

Weight :

Chest :

Aadhar Number :

Bank A.c No :

Name of the Bank :

HISTORY OF THE COLLEGE

Sri.A.B.R.Government Degree College, Repalle was started in the year 1972. To start with there were just 17 students. The classes were held in a rented building with B.A and B.Com., courses. At first, the college was affiliated to Andhra University. Waltair. In course of time some semi permanent buildings were constructed. The college had her own permanent building were constructed. The college had her own permanent buildings in 1986. Since courses were also introduced in 1995. At present the college has courses like B.A., (H.E.P), B.Com., (General), B.Sc., (M.P.C) and B.Sc., (M.P.Comp.) and the student strength is around 585. This college has been permanently affiliated to Acharya Nagarjuna Univeristy and this college has been listed under the sections 2(f) and 12 (B) of the U.G.C. Act, 1956 also.

The mission statement reads: This institution is committed to the cause of empowerment of rural youth through access to higher education, enabling them to develop as intellectually alive, socially responsible citizens ever ready for continuous personal and professional growth to inculcate social, moral and spiritual values. Further, it is committed to provide wide range of professional and vocational courses besides conventional ones for rural students to meet the changing needs.

Goals and Objectives:

The goals spell out clearly the objectives based on its mission and vision, such as:

- ❖ To provide higher education to youth and give need based and skill oriented education.
- ❖ To reduce the gap between urban and rural students and make rural students equally advanced

- ❖ To provide equal access to all sections of students and help the students in their all round development
- ❖ To inculcate a sense of responsibility, moral values and commitment to society among the students so that they grow to be useful citizens of the nation.
- ❖ The motto: *'Sa VIDYA Ya Vimuktaye'* (*Vishnu Purana*)
- ❖ *"An, attempt through education will free the people from all kinds of shackles"*
- ❖ The emblem comprises the open book, the rising sun on the horizon over the earth, the lotus, the computer, the rocket and the chimney with smoke. The open book communicates the message that now the education shall be made available to all those who were deprived of it's so far. Under the rising
- ❖ Sun (institution) the students (lotus) blossom in their new environment flourish and come out of ignorance (sea) with knowledge and from the unknown to the known. The computer and the rocket stand for the implantation of interest in modern I.T education and Universe as a whole towards the
- ❖ Creation of research attitude. The emblem indicates on the whole that it is only through the educational institutions the objectives are achieved. The 'motto' suits well the 'emblem' and both together underline the high and noble principles with which the institution shall attempt to work in the field of Education. As such, these form together the philosophy and guiding force as to how the institution should progress and prosper.

OUR COLLEGE VISION AND MISSION

VISION

The vision of the college is to impart value based quality education that makes the students intellectually fit and socially committed in every realm of life. The students will be encouraged in identifying their talents and in developing their talents for the betterment of the self and the society at large.

MISSION

- We try to bring up a Centre of Academic Excellence imparting a new spirit of development-oriented education suited to the social needs.
- We ensure quality education through curricular, co-curricular and extra-curricular activities assuring a peaceful learner friendly, progressive and democratic ambience.
- We strive in linking what is learned in classroom to the world at large enabling students to take right attitude and spirit.

PRINCIPAL'S MESSAGE



Dr. T.C. Ravi Chandra Kumar
MSc, M.Phil PhD

WEL COME!

Email: repalle.jkc@gmail.com

*A legacy educational institution, **Sri ABR Govt. Degree College, Repalle** was founded in **1972** with the goal of educating, advising, encouraging, and inspiring young people to become effective leaders who may better serve their country. Throughout the past **50** years, the campus has nourished and raised a number of leaders and professionals. I feel incredibly privileged to be associated with this organization.*

Our main goal is to unearth, nurture, and bring out the magic and hidden abilities that are dormant in each student. Every student develops persistence and a never-say-die attitude throughout their academic and extracurricular experiences, which not only makes them good students but also bright people. In order for our students to develop confidence, critical thinking, leadership, creativity, and responsibility, the teachers and staff offer an academically interesting and enriching environment. I am extremely pleased with the college's development, and I am confident that we will continue on this path with evaluated enthusiasm and constantly give the next generation of learners a platform for holistic learning in the years to come..

Wish You All the Best

SWOC ANALYSIS

STRENGTH

- ➡ SRI ABR GOVT DEGREE COLLEGE established in 1972. It is only Govt Degree College in backward Repalle region. This institution has good opinion in the public. Number of students studied in this institution last 50 years.
- ➡ The College can boast of near perfect academic discipline. There has been no disruption in the Academic Calendar due to disturbances that institutions of higher learning generally experience in India.
- ➡ The College has a dedicated faculty, highly efficient support staff, and a team of monastic members who are available on the campus round the clock and take care of all aspects of the campus, the academic and the personal.
- ➡ The infrastructural support offered by the College to students can compare with the best in this part of the country.
- ➡ The NSS and NCC wings of the College have been very active and have participated with great enthusiasm in activities like blood donation, first aid training, health awareness survey etc.

WEAKNESSES

- ➡ The socio-economic background of many of the students admitted in the College is responsible for poor language Competence in English. Many of students came from Telugu medium they are unable to express their ideas in English language. Nowadays almost all competitive examinations conducted in English medium.

OPPORTUNITIES

The college provides good infrastructure and ICT, and smart class rooms. JKC center provides training to the students to prepare competitive examinations. Many of Our NCC students joined in Defense and Police Departments. Due those immediate Job opportunities provides to the students

Strengthening of ward counseling for better achievement of programme outcomes

Rich Agricultural, Aqua corridors offer ample scope for academic, agro industrial based inter disciplinary programmes, research and consultancies

CHALLENGES

1. Strengthening conventional programmes in the wake of demand for market oriented and restructured programmes.
2. Training Rural students to meet global challenges.
3. The rural and illiterate family background encourages early marriages resulting in dropouts and act as a barrier in student progression to higher studies and employment.
4. School and Intermediate education in vernacular medium poses a challenge to the students in pursuing their UG courses offered in English medium.
5. Industry linkages and consultancy need to be strengthened.
6. Apart from clear objectives and effective curriculum to meet the regional and national requirements the college needs more MoU's with Institutions, Universities and Industries of international repute to share global knowledge, skills, research and expertise through student exchange programme.
7. Low English proficiency among students at the entry level.
8. Excessive use of social media leading to distractions and demotivation among the students.
9. Improved networking with the industry for curriculum enrichment.

COLLEGE PLANNING AND DEVELOPMNET COUNCIL

SRI.A.B.R.GOVERNMENT DEGREE COLLEGE REPALLE.

2024-25

1. Dr.T.C.Ravi Chandra Kumar, Principal - Chairman/ President
2. Sri.M.Purna Chandra Rao, Secretary
3. Sri.A.VeeraRaghavaiah , Member
4. Sri.A.Prabhakara Rao, Member
5. Sri.Nageswara Rao, Member
6. Sri.A.Koteswara Rao, Member
7. Sri.D.Sampoornarao, Member
8. Sri.M.Narasaiah, Member
9. Smt.K.M.S.Sailaja Rani, Member
10.Sri.M.M.Saksena, Member

STAFF PARTICULARS

TEACHING STAFF

1. Dr.T.C Ravi Chandra Kumar
M.Sc., M.Phil,Ph.D
Department of Telugu

Principal

1. Dr. K Suresh Kumar M A Ph.D

Asst. Professor

2.Sri M.Bhimaiah, M A., M.Phil

Asst. Professor

Department of English

1. Sri. K. Bala Guravaih M.A., B Ed.,PGDTE

Asst. Professor

2. Dr. I. Kesava Rao M.A ,M Ed, Ph.d

Asst. Professor

Department of Mathematics

1.Sri M.Pamula Rao, M.sc

Associate.Professor

2.Dr.A.Gangadhara Rao M.Sc., M.phil ., Ph.D

Professor

Department of Physics

1.Sri.A Koteswara Rao M.Sc., B.Ed

Asst. Professor

2.Sri D.Sampurna Rao M.Sc Asst.

Asst Professor

3.Sri Sk. Sattar. M.Sc.,M.Tech

Asst. Professor

Department of Chemistry

1.Sri B. Koteswara Rao

Asst. Professor

2. Dr.M.Narasaiah M.Sc., Ph.D

Asst. Professor

3. Sri. A. Lakshamana Rao. M.Sc

Asst. Professor

4. Dr. V V Ravindra M.Sc., M.phil ., Ph.D

Asst. Professor

Department of computer science

- | | |
|---------------------------|-------------------------|
| 1.Sri M.Niranjana, M.Tech | Asst. Professor |
| 2.Sri K Surendra, M.Tech | Asst. Professor(Guest) |
| 3.Sri A Anil Babu, MCA | Asst. Professor (Guest) |

Department of Commerce

- | | |
|------------------------------------|-----------------|
| 1.Dr. P.Murali, M.Com, Ph.D | Asst. Professor |
| 2. Smt.P.Sri Lakshmi, M.Com,B.Ed., | Asst.Professor |

Department of History

- | | |
|----------------------------------|-----------|
| 1.Dr. M. Dasu M.A., M.Phil.,Ph.D | Professor |
|----------------------------------|-----------|

Department of Economics

- | | |
|--------------------------------|-----------------|
| 1.Dr. K.Bhaskara Rao M.A.,Ph.D | Asst. Professor |
|--------------------------------|-----------------|

Department of Political Science

- | | |
|--------------------------|-----------------|
| 1.Smt. N Subhashini M.A. | Asst. Professor |
|--------------------------|-----------------|

Department of Botany

- | | |
|------------------------------|--------------------------------|
| Smt.K.Suneetha M.Sc., B.Ed., | Asst.Professor (Guest Faculty) |
|------------------------------|--------------------------------|

Department of Zoology

- | | |
|-------------------------------|-------------------------------|
| Smt.B.Elizabeth, M.Sc.,B.Ed., | Asst.Professor(Guest Faculty) |
|-------------------------------|-------------------------------|

Department of Physical Education

- | | |
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| 1.Dr.M.Bujji Babu M.P.Ed.,Ph.D | Associate Professor |
|--------------------------------|---------------------|

Department of library Science

1.Dr.D.Picheswara Rao .M.Com, M.Li.Sc., Ph.D Asst. Professor (Guest Faculty)

NON-TACHING STaFF

1. Smt.B. Suseela Bai, M.A	-	Superintendent
2. Smt.A.V.Malleswaramma , B.Com	-	Senior Assistant
3.Sri. K Prasanna Kumar, M.Sc	-	Junior Assistant
4.Smt.J.Anna mary, M.A	-	Typist
5.Sri.K.Raghunath Naidu, B.A	-	Store Keeper
6.Smt.M.Sarala,	-	Store Keeper
7 Sri. Ramesh	-	Store Keeper
8.Sri.P.Vijayaprasad	-	Record Assistant
9.Sri.L.Srinivasa Rao	-	Record Assistant
10.Smt.S.Gnana Kumari, M.A	-	Record Assistant
11.Sri.G.Babu Rao,	-	Record Assistant
12. Ch. Chitti babu	-	Record Assistant
13.Smt.J.Suseela, B.A	-	Office Subordinate
14.sri.D.Venkateswarao	-	Office Subordinate
15.Smt.D.Laxmi	-	Office Subordinate
16.smt.V.Hepsiba	-	Office Subordinate
17. Sk.karimunnisa	-	Sweeper
18. Sri.Syed Abdul Baji	-	Night Watchman

ADMISSIONS PROCEDURE

1. Courses Offered

The following Courses are offered in our College during the present academic year.

S.NO	Name of the Course	No.of.Seats
1	B.Sc-(MPC) Mathematics, Physics,Chemistry	50
2	B.Sc-(MPCS)Mathematics, Physics,Computer Science	50
3	B.Sc-(MCCS) MATHEMATICS,Chemistry,Computer Science	50
4	B.Sc-(BZC) Botany,Zoology,Chemistry	30
5	B.A-(HEP) History,Economics,Political Science	60
6	B.A-(HEFT)History,Economics,Functional Telugu	30
7	B.com-(General)	60
8	B.com-(Computer Applications (C.A)	50

Students who want to join in the Govt. Degree Colleges do not have to apply in general way. Online applications to be submitted through online mode. The Govt. of Andhra Pradesh, A.P State Council of Higher Education, Commissioner of Collegiate Education has taken a decision together to conduct A.P. Online Degree Admissions through “Online Admission Module for Degree Colleges portal” (AP-OAMDC) <https://oamdc.ap.gov.in>. Students who want to study for the Degree first year, they should submit their application through new online method. The government has created an OAMDC (Online Admission Module for Degree Colleges) web portal. Students based on this portal will apply at <https://oamdc.ap.gov.in>.

In this application, the Students will submit their details, what college are joining and what category is included in the comprehensive information. Students should provide comprehensive information in online mode.

Intermediate passed candidates in A.P or other Boards are eligible to participate in web counseling for seats available in UG Programmes in Arts, Science, Commerce, Computer Application etc,

Candidates should note that the online admission process comprising of registration, payment of processing fee and certificate verification will be conducted as per the schedule fixed by the Govt.of AP.

OAMDC PROCESS: (Online Admission Module For Degree Colleges)

Step	OAMDC Process
Step-1	Pre- Registration & Fee Payment
Step-2	Application ID and Pass word generation
Step-3	Student Details Entry and Confirmation
Step-4	Certificate Verification, Merit list generation & Web Options
Step-5	Seat Allotment and Admission Confirmation

How to Apply (Applying Process)

Applicants need to visit OAMDC website, and click on the online Application Form in its Home page you may also go through the video instruction regarding filling up of the CAF before you start the process of filling in. Now the fill –up the CAF (Common Application Form) online on the computer screen upload your recent passport size colour photograph and signature image in the space provided for the same.

INSTRUCTIONS TO PROCESS OF REGISTRATION at OAMDC:

1. Select Intermediate Board Name
2. Enter your 12 Digital Aadhaar Number
3. Enter your Intermediate /(+2) Hall Ticket Number
4. Intermediate year of Passing
5. Select your date of Birth
6. Enter your Full Name as in SSC Certificate
7. Enter your correct Mobile Number (For Registered number you will get updates through message) and click on OTP.

Candidates will have to apply ONLINE for a maximum of FIVE options through <https://oamdc.ap.in./> for filling up required personal academic details, choice of different colleges and structure in order of preference. After submitting the common Application Form(CAF), The applicant should take printout of the computer generated application form and attach the supporting documents as per the check list and be ready to submit while he/she got selected in a college.

Pay application fee through online fee payment process while admissions, college can accept/reject Applicant's CAF Common Application Form after Scrutiny. If the college accepts the CAF of a student he/she should pay the fee to get the admission.

SELECTION PROCESS:

The OAMDC launched to promote merit, achieve excellence, curb Malpractices, implement reservation conduct fair, non-discriminatory and merit based admissions in a transparent basis in the large interest and welfare of the student community.

The OAMDC software shall process all applications and finalize the 1st selection list for each of the college as per the merit and choice of the applicants. The selection list shall be published on the predetermined date.

CALL LETTER:-

The intimation letters for selected applicants will be sent to their mail I.D'S and take the admission at the particular college on the data mentioned there in. Intimation will be sent to the selected applicants in different modes i.e SMS and e-mail etc.

THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED AT THE TIME OF ADMISSION

1. Copy of online application form
2. Intermediate Transfer Certificate (Original)
3. 10th PASS & Memo Certificate
4. Intermediate pass and Memo Certificate
5. Conduct and Study Certificates (last 3 years)
6. Caste Certificate issued copy MRO (incase of SC,ST,BC)
7. Latest Income Certificate issued by MRO
8. Residence Certificate
9. NCC Certificate (if applicable)
10. Sports Certificates (if applicable)
11. Physically challenged Certificate (if applicable)
12. Aadhaar Card Xerox copy
13. Anti Ragging/under taking form
14. Parents declaration form reimbursement SC,ST
15. Two passport size photos

All selections are subject to confirmation by the Government. The college reserves the right to cancel the admission of a candidate at any stage as and when it is found that the admission is against the rules.

A student may withdraw from College by applying for Transfer Certificate. He should take original certificates like marks sheet etc., at the time of leaving and no claim for such certificates will be entertained at a later date.

FEE:

The students have to pay the following fee

For B.Sc M.P.C

Tuition fee:	RS: 500
Special fee:	RS: 2975
C.P.D.C. Fee:	RS: 1000
University Fee:	RS: 655

TOTAL RS:: 5130

For B.Sc M.P.Computer Science

Tuition fee:	RS: 500
Special fee:	RS: 2975
C.P.D.C. Fee:	RS: 1000
Restructured Fee:	RS: 8020
University development Fee:	RS: 655

TOTAL RS: 13150

For B.Sc M.C.C.S

Tuition fee:	RS: 500
Special fee:	RS: 2975
C.P.D.C. Fee:	RS: 1000
Restructured Fee:	RS: 8020
University development Fee:	RS: 655

TOTAL RS: 13150

For B.Sc B.Z.C

Tuition fee:	RS: 500
Special fee:	RS: 2975
C.P.D.C. Fee:	RS: 1000
University development Fee:	RS: 655

TOTAL RS: 5130

For B.A(HEP)

Tuition fee:	RS: 500
Special fee:	RS: 2775
C.P.D.C. Fee:	RS: 1000
University Fee:	RS: 655

TOTAL: RS:4930

For B.A(HEFT)

Tuition fee:	RS: 500
Special fee:	RS: 2775
C.P.D.C. Fee:	RS: 1000
Restructured Fee:	RS: 4050
University Fee:	RS: 655

TOTAL: RS: 8980

For B.Com (General)

Tuition fee:	RS: 500
Special fee:	RS: 2775
C.P.D.C. Fee:	RS: 1000
University Fee:	RS: 655

TOTAL: RS:4930

For B.Com Honors (CA)

Tuition fee:	RS: 500
Special fee:	RS: 2775
C.P.D.C. Fee:	RS: 1000
Restructured Fee:	RS: 4050
University Fee:	RS: 655

TOTAL: RS: 8980

For B.Sc. Honors Computer Science

Tuition fee:	RS: 500
Special fee:	RS: 2975
C.P.D.C. Fee:	RS: 1000
Restructured Fee:	RS: 8020
University development Fee:	RS: 655

TOTAL RS: 13150

For B.A Honors(History)

Tuition fee:	RS: 500
Special fee:	RS: 2775
C.P.D.C. Fee:	RS: 1000
University Fee:	RS: 655

TOTAL: RS:4930

The above fees may be altered from time to time basing on the orders of Government and University

Rules for attendance and Leave of Absence

- i) The college runs in two sessions daily with three periods in each session. If a student is absent without leave for a part of a session he shall lose half-a-day attendance.
- ii) Attendance will be taken as soon as the lecturer enters the class. No attendance will be given to those who go late to the class after clouser of the roll call.
- iii) Every student should put in at least 75% of attendance in the academic year.
- iv) No student shall be absent without leave. Leave application should be addressed to the Principal and they should be submitted through the Proctor in advance in the following form:
 - 1. Name of the Student
 - 2. Class, Group, Roll No.
 - 3. Period of Leave
 - 4. Reasons for leave
 - 5. Signature of the parent or Guardian

Recommendationand
Signature of the proctor

Signature of the Student

PROCTORIAL SCHEME

The scheme aims to facilitate the growth of the close relationship between the teachers and the taught.

Under this scheme the students are divided into different batches and each batch is kept under the care of one staff member. The latter meets his wards from time to time and guides them. The students are advised to consult their proctor with regard to all their academic and other problems. The leave application of the students will have to be submitted to the proctor for recommendation.

RULES OF DISCIPLINE

1. The Principal of college holds power with regard to the overall discipline of the students of the college. He may frame and issue from time to time disciplinary rules both of temporary and permanent character regulating the conduct of the students within the campus or outside the college.
2. The Principal shall have powers to inflict punishments including fines, loss of attendance, Suspension and expulsion or rustication.
3. The Principal shall place himself in communication where necessary, with the parents or Guardians of the students, who are very backward and do not show any improvement, whose attendance is very irregular or whose conduct is not satisfactory. The names of these students whose conduct found incorrigible even after intimation to the parents or guardians, shall be removed . The order of the Principal on this matter shall be final.
4. Students of the college going on strike or in any way guilty of serious indiscipline shall immediately forfeit their scholarships or fee concessions.
5. The students without prior permission of the Principal, should arrange no meeting or any programme in the campus.
6. Memorandums, complaints from individuals to any higher authority should be submitted through the Principal of the College only.

CLASS ROOM

1. On the teacher's entering the class room, the students shall rise and remain standing until they are asked to sit or until the teacher takes his seat.

- 2.No student shall leave the class when once he enters and in case of dire necessity, shall seek the permission of the Lecturer, before leaving the class.
- 3.Students are expected to assemble in the classrooms before the third bell. A student entering the classroom after the third bell should seek the permission of the Lecturer.
- 4.Attendance will be given to the Students only if they are present in the class by the time the lecturer calls the roll number.
- 5.Students found outside the lecturer hall when classes are on will be dealt with very severely.

RULES OF CONDUCT

1. Smoking within the college premises is prohibited.
2. Girl teasing is punishable in terms of the government rules such as expulsion, rustication.
3. Every student shall provide himself with all the necessary textbooks and writing material.
4. Every student shall wear clean and decent dress as approved by the Principal.
5. Any student breaking or damaging any college property shall be required to pay the cost of repair or replacement of the property In the case of wilful damage he shall also be punished in such a manner as the Principal may think fit.
6. Students are required to help in keeping the class rooms and premises tidy.
7. Students guilty of going over to other colleges to take part in acts of indiscipline would Be punished by the principal.

LIBRARY AND READING ROOM

1. The library and Reading room shall be open on all working days from 10 AM to 1 PM AND 2pm to 5PM,
2. Books from the Library are issued to the present staff and students of the college.
3. Strict silence and decorum must be observed in Library.
4. Books will be issued to the Students only on the production of the Identity Card.
5. All the books should be surrendered to the library before the end of the academic year.
T.C.,C.C.,etc., will not be issued unless the student produces “NO DUES” certificate From the library.

6. Books should be returned within 10 days from the date of issue. A student failing to return a book within the prescribed time will be fined at the rate of 50 paise per day of default.
No book shall be issued further unless the fine is paid and the book returned.
7. Books will be issued as per the timetable put upon the notice board by the librarian.
8. Rare and reference books have to be referred to in the Library premises only, by the staff and students.
9. Unauthorised removal of books or other property from the Library or damage to library will be dealt with severely.
10. All the books borrowed from the library should be used carefully and no ear marking or underscoring should be done. The user concerned should replace books so mutilated.

READING ROOM

1. Strict silence and discipline should be observed in the reading room.
2. All the journals and magazines placed in the reading room should be handled with great care.
3. Marking, underlining or detaching of pages etc., is strictly prohibited.
4. The current issues of journals and periodicals shall be read in the reading room only and shall not be issued to take them home.

MANA TV

This college is provided with e-learning facility through MANA TV. Programmes on academic matters will be telecast by APSAPNET to improve academic standards.

NATIONAL SERVICE SCHEME

The N.S.S. is service oriented in its functioning. Under this scheme, students undertake nation-building activities like campus development, projects, plantation, adult literacy drive etc. National Service Scheme has been functioning in this college since 1976. This college has one N.S.S. unit. Sri. SK. Sattar Lecturer in Physics is the Programme Officer of N.S.S. unit of our college.

About NSS

The National Service Scheme (NSS) is an Indian government-sponsored public service program conducted by the Ministry of Youth Affairs[1] and Sports of the Government of India. Popularly known as NSS, the scheme was launched in Gandhiji's Centenary year in 1969. Aimed at developing student's personality through community service, NSS is a voluntary association of young people in Colleges, Universities and at +2 level working for a campus-community (esp. Villages) linkage.

Objectives

The main objectives of National Service Scheme (NSS) are

- i. understand the community in which they work
- ii. understand themselves in relation to their community
- iii. identify the needs and problems of the community and involve them in problem-solving
- iv. develop among themselves a sense of social and civic responsibility
- v. utilise their knowledge in finding practical solutions to individual and community problems
- vi. develop competence required for group-living and sharing of responsibilities
- vii. gain skills in mobilising community participation
- viii. acquire leadership qualities and democratic attitudes
- ix. develop capacity to meet emergencies and natural disasters
- x. practise national integration and social harmony

NSSMotto

The Motto of NSS **Not Me But You**", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students development & appreciation to other person's point of view and also show consideration towards other living beings. The philosophy of the NSS is a good doctrine in this motto, which underlines on the belief that the welfare of an individual is ultimately dependent on the welfare of the society as a whole and therefore, the NSS volunteers shall strive for the well-being of the society.

This college has one N.S.S. unit Sri.SK.Sattar Lecturer in Physics is the Programme Officer of N.S.S. unit of our college.

About NCC

The National Cadet Corps is the Indian military cadet corps with its Headquarters at New Delhi, Delhi, India. It is open to school and college students on voluntary basis. National Cadet Corps is a Tri-Services Organization, comprising the Army, Navy and Air Force, engaged in grooming the youth of the country into disciplined and patriotic citizens. The National Cadet Corps in India is a voluntary organization which recruits cadets from high schools, colleges and universities all over India. The Cadets are given basic military training in small arms and parades.

Aims Of NCC

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

NCC Motto

Unity and Discipline

NCC Flag

The three colours in the flag depict the three services of the Corps, red for the Army, deep blue for the Navy and light blue for the Air Force. The letters NCC and the NCC crest in gold in the middle of the flag encircled by a wreath of lotus, give the flag a colourful look and a distinct identity.

NCC In Our College

The NCC unit is running in this institution from 2010 with the strength of 50 cadets. The unit always strives hard for excellence in making good citizens, developing leadership qualities and inculcating patriotism. The unit conducted so many outreach activities like traffic controlling, bandhobast duties for Gurupournami, mahasivarathri, pulse polio, aids awareness rallies, blood donation along with other social service activities. The unit is playing a vital role in the college

to maintain healthy atmosphere and discipline in the college and getting appreciation from both public as well as higher authorities. The unit deserves the cent percentage in the C and B examination. This NCC Unit is led by Associate NCC Officer, Lt. Dr. T. John Kiran Babu, Lecturer in Telugu. Under his able, inspired guidance and training, the NCC theory classes as well as Drill (Video recorded) activities and being taken through Projector/Computer. Cadets notice that they are getting much benefit with the above said provision. For the last 7 successful years, more than 100 cadets of our institution settled in armed forces like army, navy, air force, paramilitary forces, RPF, AP police Services in both technical and general duties

About JKC

The Government of Andhra Pradesh started Jawahar Knowledge Centers (JKC) in all Government Degree Colleges in the state in 2007 with an aim to provide employability skills to the students and to provide placement opportunities through Campus Drives. The JAWAHAR KNOWLEDGE CENTER (JKC) of our college was started in the year 2007. Since then it has been constantly imparting training in Communication Skills, Analytical Skills, Computer Skills and Soft Skills to the students for enhancing their employment potentials. Many students got benefited by these training programs and got placements in reputed firms like ICICI, Eureka Forbs Ltd, Hinduja Global Solutions (HGS), Dr. Reddys Labs, Divis Labs, Hetero Drugs, LIC of India, Subhagruha India Pvt.Ltd, Nuzeevedu Seeds Pvt.Ltd, Navata Transport Pvt Ltd etc.

The JKC of our college has a very fast internet facility which provides day-to-day current information and knowledge to the students and members of Teaching & Non-Teaching Staff. English Language Lab (ELL) is also attached to the JKC. The Lab is well equipped with latest computers and softwares. The JKC of our college involves in sensitizing the students of other Degree Colleges also to encourage them join the JKC training programmes for extending the benefits of the programme to them by providing proper training programs and employment opportunities.

The JKC also organizes Special Training Programs by providing Coaching, Guidance and Counseling activities in addition to the regular batches for appearing various competitive examinations like, Banking Examinations, Railways, UPSC, SSC, APPSC, Defense Services etc. Till 2019-20, a total of 932 Students were trained in the JKC and 258 Students got plum placements in various Campus Drives.

VISION

To mould the Students across the State and make them globally acceptable citizens by making them partners of Knowledge Society through JKC

To promote relations between the Government Institutions and Industrial bodies through Training and Placements..

To provide the best employment opportunities to students belonging to weaker and marginalized Sections.

To provide Placement in Earn while Learn mode.

OUR MISSION

Creating Opportunities in various institutions and companies through JKC.
Developing Skills through various activities of JKC for better career..
Unleashing Potentiality to face various competitive examinations.

Functioning of the JKC

The activities of the JKC are monitored by the JKCMC under the supervision of the Commissionerate of Collegiate Education, AP at state level duly providing academic, infrastructural and financial needs for the smooth and effective functioning of the JKC. At College level, a committee is formed under the chairmanship of the Principal with a coordinator and other members. This committee looks after the functioning of JKC and encourages the training and placement programmes for the students. The faculty and mentors are appointed by the Commissionerate of Collegiate Education AP.

STUDENT GRIEVANCE AND REDRESSAL POLICY OF OUR COLLEGE DISCIPLINARY CONTROL RULES

College aims to provide an environment where there are no barriers to student success and progression. If a student's behavior prevents others from feeling safe, secure, respected and able to learn effectively then this may result in disciplinary action. The purpose of this policy is to ensure that all instances of student misconduct are dealt with fairly and consistently and provide a clear procedure to guide both staff and students.

Anti-Ragging Committee

Ragging is prohibited under the ANDHRA PRADESH PROHIBITION OF RAGGING ACT, 1997 and it is also punishable under various provisions of the Indian Penal Code, 1860. The Regulators of higher education like UGC and AICTE have also noted promptly by making the necessary Rules and Regulations to curb the menace of ragging in all the educational institutions.

Its body at Institutional level has to establish measures for Prohibiting, Preventing and Punishing Activities of Ragging menace within and outside the campus in accordance with UGC Regulations, Supreme Court Directives and State Act. It is

responsible for taking against those found guilty of ragging and or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

Composition of Anti-Ragging Committee

The College has constituted a Committee as the Anti-Ragging Committee headed by the Head of the Institution and a diverse mix of faculty, senior students and non-teaching staff to avoid any form of conflict that could take the ugly form of ragging.

Functions of Anti-Ragging Committee

1. To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.
2. To keep tabs on the happening of events related to, in Campus or Off-campus or other designed places in the premises
3. To conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts, documents and views concerning the incident of Ragging and considering such other relevant information as may be required.
4. To monitor and observe in the functions and performance of the Anti-Ragging committee in prevention and curbing or ragging in the institution.
5. To conduct an on the spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the Faculty or any member of the Staff or any student or any parent or guardian or any employee of a service provider or any other person, as the case may be: and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clauses (a) of Regulation 9.1 of UGC.
6. Also to monitor the welfare of fresh students outside the campus.
7. To be vigilant at all hours including at odd hours all around the campus and

other

places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.

Administrative Action in the event of Ragging

The Institution shall punish the student found Guilty of ragging after following the procedure and in the manner prescribed herein under:

1. The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment
2. otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Committee
3. The Anti-Ragging Committee depending on the nature and gravity of The guilt will follow up the punishment based on the committee's decision.
4. Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging

Punishments

- As per the Supreme Court judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging Withholding of scholarships, fellowships & results
- Debarring from representation in events and appearing for tests/examinations and also consequent admission to any other institution
- Withdrawing benefits like travel concessions and campus selections
- Suspension or expulsion from hostel or mess and also attending classes
- Cancellation of admission or rustication from the Institution
- Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.

Anti-Sexual Harassment Cell

As per the Supreme Court Judgment and guidelines issued in the year 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee and to develop guidelines to combat sexual harassment, violence against women and ragging in colleges and universities. Keeping the above guidelines in mind, the institution has constituted a Committee against Sexual Harassment.

Vision

To provide a congenial environment of gender equality and against sexual harassment for the well-being of the staff and students.

Mission

- To promote awareness among students about gender justice and harmonious coexistence through campaigns and other awareness programs.
- To constitute panel/committee for redressal of grievances relating to sexual harassment.

Objectives

- To develop guidelines and norms for policies against sexual harassment
- To develop principles and procedures to combat sexual harassment
- To work out details for the implementation of these policies.
- To prepare a detailed plan of actions, both short and long term
- To organize gender sensitization awareness program.
- To deal with cases of discrimination and sexual harassment in a time-bound manner, aiming at ensuring support services to the victimized

1. The cell considers sexual harassment to include unwelcome sexually determined behavior whether directly or by implications such as

- A demand or request for sexual favours.
- Sexually coloured remarks.
- Showing of pornography.
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

2. The Anti-Ragging Committee depending on the nature and gravity of the guilt will follow up the punishment based on the committee's decision.

3. Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging

Punishments

- As per the Supreme Court judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging: Withholding of scholarships, fellowships & results
- Debarring from representation in events and appearing for tests/examinations and also consequent admission to any other institution
- Withdrawing benefits like travel concessions and campus selections
- Suspension or expulsion from hostel or mess and also attending classes
- Cancellation of admission or rustication from the Institution
- Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.

CAREER AND COUNSELLING CELL

Career and Counseling Cell started and functioning in the college in 2015 and it acts as a centre for identifying job opportunities in different sectors.

This cell provides the following facilities to the students:

- Assistance is given to the students to apply for competitive examinations.
- Student enrichment training programmes are conducted...
- Career and personality development programmes are conducted.

Major Initiatives in a Glance

A hands-on-reference book on careers, giving suggestions as to how to prepare Bio-data and frame letters, information on GDs, Interviews, basic numerical ability, how to prepare for competitive Examinations etc... were prepared with the help of various faculty and circulated for free among the students.

- ✚ Students were given opportunity to apply for various jobs for free with the facilities made available in the college.
- ✚ Career orientation classes were organized.
- ✚ Career notifications in the government sectors were displayed on the notice board.
- ✚ In library a number of standard magazines and newspapers to help the students to improve their general knowledge on current affairs and to prepare for competitive examinations.

WEC

Women Empowerment Cell

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WOMEN EMPOWERMENT CELL (WEC)

Women Empowerment Cell was established in this college to empower the women students.

Objectives of WEC

- ➡ To build Confidence through income generating programmes.
- ➡ To enlighten the importance of health, fitness and nutrition through different programmes.
- ➡ To provide social awareness by organizing important days related to women & issues related to women.
- ➡ To make them understand the present position and status of women in the contemporary society.

Women Empowerment Cell organized number of activities like Tailoring, Hand Embroidery, Beautician course etc., under Economic Empowerment Activities. Self defense courses, Legal awareness programmes, nutrition and health Awareness programmes are categorized under Social Empowerment Activities. Awareness programmes on Women rights, 33% Reservation Act, Bangaru Talli Act etc., under Political Empowerment Activities.

The students are capable to understand their role in family and national development, enlightened to many opportunities and self employed. Women Empowerment Cell planned to involve so many social service activities and making tie up with other organizations to uplift women.

SMART CLASS ROOM

The institution has well ventilated class room (Smart class room) LCD projector, podium and adequate seating facility for learners.

Smart Classroom is a comprehensive strategy for digital education in Smart Classrooms enables students and faculties to make use of every available resource from one point at the click of a button.

Facilities:

- It enables the faculty to innovatively impart knowledge.
- It also acts like an electronic board.
- Where everything written on it can be saved as a file for future reference.

VIRTUAL CLASSROOM

The institution has well ventilated class room (Virtual class room). A virtual classroom is an online classroom that allows participants to communicate with one another, view presentations or videos, interact with other participants, and engage with resources in work groups.

Non-Restricting

A virtual classroom allows both learners and instructors around the world to participate in live classes to collaborate and interact.

Flexible Learning

Online classes also allow for the ability to record class as it happens, including any presentation audio and visuals. This means that the content is accessible even after being delivered.

CONSUMER CLUB

Consumers

Consumers are identified as individuals or entities who willingly participate within the commercial marketplace upon engaging in purchase and financial transaction with regard to products and services available for commercial purchase.

Consumer Protection Act

A Consumer Protection Act is piece of legislation that is passed with regard to the provision and administration of protecting the rights of consumers within a country or nation.

Consumer Rights

Under the Consumer Protection Act 1986 while Rights 7&8 are implied under the Constitution of India.

1. Right to safety
2. Right to information
3. Right to choose
4. Right to be heard
5. Right to redressal
6. Right to consumer education
7. Right to Healthy Environment
8. Right to basic needs

Responsibilities of Consumers

- 🌐 Enquiring past performance of product / service
- 🌐 Reading and knowing the contents of guarantee
- 🌐 Keeping bills and guarantee card safe.

RED- RIBBON CLUB

Red-Ribbon Club was formed in this college in 2013, November 11th.

Aim:

- 🔴 Heightening risk perception and presenting HIV among youth.
- 🔴 To give information and life skills to protect themselves from HIV-AIDS.

Objectives:

1. To reduce new HIV infection among young people
2. To induce the spirit of health and support to people with HIV.

Our college is affiliated to Acharya Nagarjuna University, Nagarjuna Nagar. The examination fee structure for under graduate courses is as follows.

FOR B.A/B.Com./B.Sc. Semester wise fee structure:

Fee Particulars

Whole examination fee (Theory only) for Semester wise	Rs.650/-
Examination Fee for single paper appearance	Rs.350/-
Examination Fee for two papers appearance	Rs.460/-
Examination Fee for Three Papers appearance	Rs.520/-
Examination Fee for Four or more papers appearance	Rs.820/-
Practical (Internal) Examinations fee per each practical	Rs.85/-
Fee for each Project work/ Viva Separately	Rs.350/-
Internal Examinations fee for supplementary Candidates	Rs.1000/-
for all courses	

The following co - curricular activities are going to be conducted for the Academic Year 2024-25

S.NO	Date and Month	Importance
1	June 5	World Environment Day
2	June 14	World Blood Donor day
3	July 2	World sports Day
4	July 11	World Population Day
5	August 6	Hiroshima Day
6	August 9	Nagasaki Day
7	August 15	Independence Day
8	August 20	Rajiv Sadbhavana Divas
9	August 26	Women's Equality Day
10	August 29	Telugu Bhasha Dinostavam
11	September 5	Teachers Day
12	September 8	World Literacy Day
13	September 16	International Day of Preservation of the Ozone Layer
14	September 24	NSS Day
15	September 27	World Tourism Day

16	October 2	Gandhi Jayatnathi& Lal Bhadur Sastry
17	October 24	U.N.O Day
18	October 30	World Thrift Day
19	October 31	National Integration Day
20	November 11	National Education Day
21	November 14	World Diabetic Day& Jawahar lal Nehru Birthday
22	December 1	World Aids Day
23	December 10	Human Rights Day
24	December 12	Energy Conservation Day
25	December 24	Mathematics Day
26	December 24	National Consumer Day
27	January 12	National Youth Day
28	January 23	Netaji Subhas Chandra Bose Birth Day
29	January 25	National Voters Day
30	February 13	Sarojini Naidu's Birthday
31	February 21	International "Mother Tongue" Day
32	March 8	International Women's day
33	April 5	Babu Jagjeevan Ram's Birthday
34	April 14	Dr.B.R.Ambedkar's Birthday
35	April 23	English Language Day

Public Holidays

S.NO	Name of the Festival	Date
1	Bhogi	13.01.2025
2	Makara sankaranthi	14.01.2025
3	Kanuma	15.01.2025
4	Republic Day	26.01.2025
5	Maha Sivarathri	26.02.2025
6	Holi	14.03.2025
7	Ugadi	30-03-2025
8	EID-UL-FITR (RAMZAN)	31-03-2025
9	Babu Jagajeevan Ram Birthday	05.04.2025
10	Sreerama Navami	06-04-2025
11	Dr.Br.Ambedkar's Birth Day	14.04.2025
12	Good Fri Day	18.04.2025
13	Bakrid	07-06-2025
14	Moharam	06.07.2025
15	Independence Day	15.08.2025
16	Srikrishnastami	16.08.2025
17	Vinayaka Chavithi	27.08.2025
18	Eid Miladun Nabi	05.09.2025
19	Mahatma Gandhi Jayanthi	02.10.2025
20	Vijaya Dasami	20.10.2025
21	Deepavali	31.10.2025
22	Christamas	25.12.2025

ACADEMIC CALENDER FOR 2024-25

ACHARYA NAGARJUNA UNIVERSITY, NAGARJUNA NAGAR

1•YEAR:SEMESTER-I

S1.No.	Particulars	Date(s)
1.	Re-opening of the Affiliated Colleges	10-06-2024
	Admissions for various courses	APSCHE
2.	Commencement of Classes for I Semester Students (as per APSCHJ)	2-08-2024
3.	Conduct of 1st Internal Exams for I Semester Students	03-10-2024 to 05-10-2024
4.		07.10.2024 to 12.10.2024
5.	Conduct of 2nd Internal Exams for I Semester Students DUSSHERA Festival Break	02-12-2024 to 04-12-2024
6.		01-11-2024
7.	Last date for submission of galleys of I Semester Students to the Colleges.	6-11-2024
8.	Closure of Instructions for I Semester Students	04-12-2024
g.	Commencement of I Semester-end Examinations	10-12-2024 onwards

VKAR: SEMESTER - II

Sl.No.	Particulars	Date(s)
1.	Commencement of Classes for II Semester Students	20-12-2024
2.	CHRIfiTHAS Festival Break	23.12.2024 to 26.12.2024
3.	POHGAI • Peatlval Break	15.01.2025 to 1a.01.2025
4.	Conduct of 1st Internal Exams for II Semester Students	13-02-2025 to 15-02-2025
5.	Last date for payment of examination fee and submission of application forms for II Semester Students	25-03-2025
6.	Last date for submission of galleys of II Semester Students to the Colleges.	29-03-2025
7.	Conduct of 2nd Internal Exams for II Semester Students	16-04-2025 to 19-04-2025
8.	Closure of Instructions for II Semester Students	19-04-2025
	Commencement of Practical Examinations / Viva-Voce etc.	20-04-2025 to 24-04-2025
	Commencement of II Semester-end Examinations	25-04-2025 onwards
1	Summer Vacation	01-05-2025 to 09-06-2025
12•	community Service Project {45 days} for all courses	During Summer Vacation
13.	Reopening of the Affiliated Colleges having U.G. courses for the academic year 2025-2026	10-06-2025

R•^ YEAR: REGISTER — HI

Sl.No.	Particulars	Date(s)
1.	Re-opening of the Affiliated Colleges	10-06-2024
2.	Commencement of Classes for III Semester Students (as per APSCHE)	-07-2024
3.	Conduct of 1st Internal <u>ix.cms</u> for III Semester Students	1st week of September, 2024
4.	DU <u>8WFRA</u> Festival Break	07. 10.2024 to 1a.10.2024
5.	Conduct of 2nd Internal Exams for III Semester Students	1st week of October, 2024
6.	Last date for payment of examination fee and submission of application forms for III Semester Students	14-10-2024
7.	Last date for submission of galleys of I Semester Students to the Colleges.	18-10-2024
8.	Closure of Instructions for III Semester Students	28-10-2024
9.	Commencement of Practical Examinations / Viva-Voce etc.	4^ week of October, 2024
10.	Commencement of III Semester-end Examinations	30-10-2024 onwards

2nd YEAR: SEMESTER – IV

Sl.No.	Particulars	Date(s)
1.	Commencement of Classes for IV Semester Students	11- 11-2024
2.	CHIf1STMAS Festival Break	23.12.2024 to 26.12.2024
3.	POHGAL Festival Break	3.3.01.2025 to 1a.01.2025
4.	Conduct of 1st Internal Exams for IV Semester Students	08-01-2025 to 10-01-2025

5.	Last date for payment of examination fee and submission of application forms for IV Semester Students	20-02-2025
6.	Last date for submission of galleys of IV Semester Students to the Colleges.	20-02-2025
7.	Conduct of 2 nd Internal Examinations for IV Semester Students	17 – 03-2025 to 19-03-2025
8.	Closure of Instructions for IV Semester Students	19-03-2025
9.	Commencement of Practical Examinations / Viva-Voce etc.	20-03-2025 to 24-03-2025
10.	Commencement of IV Semester-end Examinations	25-03-2025 onwards
11.	Summer Vacation	01-05-2025 to 09-06-2025
12.	Short-term Internship (200 hours) (60 days) for all courses	09-04-2025 to 08-06-2025
13.	Reopening of the Affiliated Colleges having U.G. courses for the academic year 2025-2026	10-06-2025

3rd YEAR: SEMESTER - V

Sl.No.	Particulars	Date(s)
1.	Re-opening of the Affiliated Colleges	10-06-2024
2.	Commencement of Classes for V Semester Students (as per APSCHE)	01-07-2024
3.	Conduct of 1 st Internal Exams for V Semester Students	1 st week of September, 2024
4.	DUSSHERA Festival Break	07.10.2024 to 12.10.2024
5.	Conduct of 2 nd Internal Examinations for V Semester Students	3 rd week of October, 2024
6.	Last date for payment of examination fee and submission of application forms for V Semester Students	14-10-2024
7.	Last date for submission of galleys of V Semester Students to the Colleges.	18-10-2024
8.	Closure of Instructions for V Semester Students	28-10-2024
9.	Commencement of Practical Examinations / Viva-Voce etc.	4 th week of October, 2024
10.	Commencement of V Semester-end Examinations	02-11-2024 onwards

3rd YEAR: SEMESTER – VI

Sl.No.	Particulars	Date(s)
1.	Commencement of Semester internship	20-11-2024
2.	Last date for payment of examination fee and submission of application forms for VI Semester Students	24-02-2025
3.	Last date for submission of galleys of VI Semester Students to the Colleges.	28-02-2025
4.	Closure of Internship for VI Semester Students	19-03-2025
5.	Internship Viva-Voce for All Courses	25-03-2025 to 01-04-2025
6.	Summer Vacation	01-05-2025 to 09-06-2025

4th YEAR: SEMESTER – VII

Sl.No.	Particulars	Date(s)
1.	Re-opening of the Affiliated Colleges	10-06-2024
2.	Commencement of Classes for VII Semester Students (as per APSCHE)	01-07-2024

(3)

s.	Conduct of 1st Internal Exams for VII Semester Students	1 st week of September, 2024
4.	DUS&HERAFestivalBreak	07.10.2024 to 12.10.2024
5.	Conduct of 2nd Internal Exams for VII Semester Students	4 th week of October, 2024
6.	Last date for payment of examination fee and submission of application forms for VII Semester Students	14- 10-2024
7.	Last date for submission of galleys of VII Semester Students to the Colleges.	18-10-2024
8.	Closure of Instructions for VII Semester Students	28-10-2024
g.	Commencement of Practical Examinations / Viva-Voce etc.	4 th week of October, 2024
10.	Commencement of VII Semester-end Examinations	30-10-2024 onwards

4th YEAR: SEMESTER – VIII

Sl.No.	Particulars	Date(s)
1.	Commencement of Classes for VIII Semester Students	11-11-2024
2.	CERIFI3'3€AS 6estawa1 Break	ZS.1Z.ZOZ« to 26.12.202t
3.	PORGAL Festival Break	13.01.2025 to 1B.01.2025
4.	Conduct of 1st Internal Exams for VIII Semester Students	08-01-2025 to 10-01-2025
5.	Last date for payment of examination fee and submission of application forms for VIII Semester Students	20-02-2025
6.	Last date for submission of galleys of VIII Semester Students to the Colleges.	24-02-2025
7.	Conduct of 2nd Internal Exams for VIII Semester Students	17-03-2025 to 19-03-2025
8.	Closure of Instructions for VIII Semester Students	19-03-2025
9.	Commencement of Practical Examinations / Viva-Voce etc.	20-03-2025 to 24-03-2025
10.	Commencement of VIII Semester-end Examinations	25-03-2025 onwards
11.	Summer Vacation	01-05-2025 to 09-06-2025

Sri ABR Government Degree College(Autonomous),Repalle

Academic Calendar 2024-25

Month	Activity	Description
May	Quality enhancement initiative	Preparation of AQAR, Submission of Odd semester. Semester Self-Appraisal Report (SSAR) and College Semester Self-appraisal Report (CSAR)
	Admission Campaigning	Campaigning for admissions for the Next academic year.
	CSP/Internship	Starting of CSP for 2023-24 admitted batch and 2 months internship for 2022-23 admitted batch
	Updating Internship details in APP	Students and mentors allotted details to be updated in IMap
	College Annual Report	Recording all activities conducted during the academic year 2023-24 with all relevant documents.
	Administrative functions	Formation of College Level Committees and clubs
June	Finalization of Institutional Plan for 2024-25	Institutional Plan-2024-25 incorporating all activities(given in Academic Calander-2024-25 & other activities proposed under NRC, IQAC, NSS, NCC, Seminars & workshop etc.,)
	Preparation for reopening of college	Cleaning the campus, provision of drinking water, sanitation facilities.
	Preparation of Lecturer wise Annual Curricular Plan	Incorporating all curricular, co-curricular and extra-curricular activities as per format
	Time-Table for AY 2024-25	Preparation and uploading departmental wise and lecturer wise time-table in college website and mapping of faculty timetable in TLP App
	Student Admissions	To campaign for Admissions and enrolling of facilitating for OAMDC.
	Creation of template and Migration of Students in Apps	Migration of students of first year to second year, second year to third year in TLP app. Creation of fee template and mapping of students in Fee Map.
	Conducting Department level meetings	Department meeting for finalization of curricular and co-curricular activities.
	students	Teaching Diary and Teaching Notes
	World Yoga day	Conduct of related activities
	Board of Studies Meeting	Conduct of Board of Studies Meetings
July	First Year Students Admissions	Registration of students in OAMDC portal
	Review Meeting by Principal	Academic activities as per schedule & record minutes
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	Academic Council Meeting	Conduct of Academic Council Meeting
	Result Analysis	Lecturer wise/ College Level Result analysis
	Feedback Analysis	Collection of Feedback from stake holders and its analysis

August	Students Induction Program	On College activities, facilities, Certificate/ Add on Courses, NCC & NSS etc.
	Anti-Ragging Activities	Organize Anti Ragging activities
	Parents Meeting	Organize Parents Meeting
	Class Representatives Meeting	Selection of representatives, collection of feedback and compliance report
	Submission of SSAR & CSAR	To submit faculty SSAR & CSAR for even semesters (2, 4, 6)
	Medical Camp	Medical camp in collaboration with District Health Officials
	Awareness on various Scholarships	Display of notifications on College Wall Magazine & guidance for scholarship applications
	Independence Day Celebrations	To conduct related activities
	Women's Equality Day	Conduct of related activities by WEC
	National Sports Day	Conduct of related activities by Physical Education Dept.
	Telugu Bhasha Dinotsavam	Conduct of related activities
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
September	Review Meetings	Review of Academic, Administrative and financial aspects
	Teacher Evaluation Process	Collect feedback, analyze & document for Academic Audit
	I Mid Examinations and marks entry	Conduct of Mid examinations as per University Academic Calendar.
	Preparedness for ODD semester exams	Preparing students for final exams based on the mid examination marks
	Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc
	Identification of Industries for Semester Internship	Preparedness for identification of industries for semester internships
	Teachers 'Day	Celebration of Teachers 'Day
	International Literacy Day	Conduct of related activities
	NSS Day	NSS activities
	Cultural Fest	Conduct of related activities
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
October	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Principal Evaluation	Collection of feedback & redressal of grievances
	Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	Mapping in I-Map	Mapping of faculty and students in I-Map
	II Mid Examinations and marks entry	Conduct of Mid examinations as per University Academic Calendar
	Registration in CEJP	Registration of third year students in CCE-CEJP portal.
	Conduct of Remedial Classes	To conduct remedial classes for slow learners
	Finalization of Internals for 1, 3, 5 Semester	Finalization and Submission of internal marks of 1, 3, 5 semesters to university
	Gandhi Jayanti & Lal Bahdur Sastri Jayanti	Celebration of days
	World Students Day	Celebration of day with relevant activities
	National Integration Day	Conduct of related activities
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	Conduct of University Examinations	To conduct Practical or Semester End examinations as per University Academic calendar

November	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	Preparedness for even semesters	Preparedness for 2, 4 and 6th semesters
	National Education day	Conduct of related activities
	Diabetes day	Conduct of related activities
	National Library Week	Conduct of programmes to inculcate reading habits
	Conduct of I Semester End Examinations	To conduct Practical or Semester End examinations for I Sem Students
	Time-table preparation for even semester	Preparation of time-table for even semester and uploading in TLP App
	TLP Mapping	Mapping of faculty time-table in TLP App
December	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	AIDS day	AIDS awareness programs in collaboration with District officials
	Human Rights Day	Conduct of related activities
	Commencement of classes for Certificate/ Value Added courses	
	Semester Internship	Mapping of students to industries and mentors in I-Map for semester internship.
	National Consumer Day	Competitions & awareness programs
Jan-25	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	Result Analysis	To review odd semester result
	Placement Drive for Final year students	To Conduct Placement Drive for the students in final year.
	Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,
	I Mid Examinations and marks entry	Conduct of Mid examinations as per University Academic Calendar
	Republic day	Celebration of Republic Day
	College/Sports day	Conduct of activities and celebration of the day
	National youth day	Celebration of the day
	National Voters day	Organize programmes to sensitize students on exercising the franchise
Feb-25	Review Meetings at different Levels	Review of Academic, Administrative and financial aspects
	Newsletter Submission	Submission of College Newsletter in CCE and College Website
	Review of Budget utilization of quarters.	utilized budget before end of financial year
	Submission of SSAR and CSAR	To Submit lecturer wise SSAR and CSAR for Odd Semester.
	II Mid Examinations and marks entry	Conduct of Mid examinations as per University Academic Calendar .
	Student centric activities	Class room seminars, Study Projects, Field trips and competitions etc.,

OTHER COMMITTEES

The following House Committees are formed as here under for the Academic Year 2024-25 for the effective functioning of the college for mainlining NAAC Standards.

Academic Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.M.Narasaiah	Lecturer in Chemistry	Convenor	
2	Sri. D, Sampurna Rao	Lecturer in Physics	Member	
3	Dr. K Suresh Kumar	Lecturer in Telugu	Member	
4	Dr. V V Ravindra	Lecturer in Chemistry	Member	

Time Table Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri B Koteswara Rao	Lecturer in Chemistry	Convenor	
2	Sri.D.Sampurna Rao	Lecturer in Physics	Member	
3	Dr. P. Murali	Lecturer in Commerce	Member	

Examination Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri.D.Sampurna Rao	Lecturer in Physics	Controller of Exams	
2	Dr. M Niranjana	Lecturer in Computer Science	Addl Controller of Exams	
3	Dr.A. Gangadhara rao	Lecturer in Mathematics	Member	
4	Sri B Koteswara Rao	Lecturer in Chemistry	Member	

Student Grievance Redressal Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri.A.Koteswara Rao	Lecturer in Physics	Convenor	
2	Dr.K.Bhaskara Rao	Lecturer in Economics	Member	
3	Smt.N.Subhashini	Lecturer in Political science	Member	

Restructured Fee and Central Purchase Committee				
S.No	Name of the Faculty	Designation	Position	Sign.

1	Sri.A.Koteswara Rao	Lecturer in Physics	Convenor	
2	Sri M.Niranjana	Lecturer in Computer Science	Member	
3	Sri B.Koteswara Rao	Lecturer in Chemistry	Member	
4	Dr. M Bujjibabu	Lecturer in Physical Education	Member	

Cultural Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.K.Suresh Kumar	Lecturer in Telugu	Convenor	
2	Sri M.Bhimaiah	Lecturer in Telugu	Member	
3	Dr.K.Bhaskara Rao	Lecturer in Economics	Member	

Anti Ragging Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri.M.Pamula Rao	Lecturer in Mathematics	Convenor	
2	Sri A.Koteswara Rao	Lecturer in Physics	Member	
3	Dr. M Bujjibabu	Lecturer in Physical Education	Member	

Women Empowerment and Protection cell(Anti Sexual Harassment Committee)/Internal complaints committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr. T C Ravi Chandra Kumar	Principal	Chairperson	
2	Smt. N Subhashini	Lecturer in Political Science	Member - Coordinator	
3	Sri. B Koteswara Rao	Lecturer in Chemistry	Member	
4	Sri. A Prabhakar Rao	Advocate	Member	

Consumer Club				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.P.Murali	Lecturer in Commerce	Convenor	
2	Dr.K.Bhaskara Rao	Lecturer in Economics	Member	
3	Sri.M Bhimaiah	Lecturer in Telugu	Member	

Science Association				
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S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri A.Koteswara Rao	Lecturer in Physics	Convenor	
2	Sri.M.Pamula Rao	Lecturer in Mathematics	Member	
3	Sri B.Koteswara Rao	Lecturer in Chemistry	Member	
4	Sri.M.Niranjan	Lecturer in Computer Science	Member	

Research Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.M Dasu	Lecturer in History	Convenor	
2	Dr.K.Bhaskar Rao	Lecturer in Economics	Member	
3	Dr.K.Suresh Kumar	Lecturer in Telugu	Member	

Library Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri D Sampurna Rao	Lecturer in Physics	Convenor	
2	Dr. M.Dasu	Lecturer in History	Member	
3	Sri.B.Koteswara Rao	Lecturer in Chemistry	Member	

Minor Works Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri A Koteswara Rao	Lecturer in Physics	Convenor	
2	Sri D.Sampurna Rao	Lecturer in Physics	Member	
3	Sri. M Niranjan	Lecturer in Computer Science	Member	

Red Ribbon Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.M.Bujji Babu	Physical Director	Convenor	
2	Sri Sk.Sattar	Lecturer in Physics	Member	
3	Sri.K.BalaGuravaiah	Lecturer in English	Member	

Career and Competitive Examination Guidance Cell				
S.No	Name of the Faculty	Designation	Position	Sign.
1	M Pamula Rao	Lecturer in Mathematics	Convenor	

2	Dr.K.Suresh Kumar	Lecturer in Telugu	Member	
3	Dr.P.Murali	Lecturer in Commerce	Member	

Remedial Coaching Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri.K.BalaGuravaiah	Lecturer in English	Member	
2	Sri Sk.Sattar	Lecturer in Physics	Member	
3	Sri.B.Koteswara Rao	Lecturer in Chemistry	Member	

Swachh Bharat (Clean and Green) Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.M Dasu	Lecturer in History	Convenor	
2	Sri.K.BalaGuravaiah	Lecturer in English	Member	
3	Dr. M Bujjibabu	Physical Director	Member	

RUSA Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri.M.Niranjan	Lecturer in Computer Science	Convenor	
2	Dr.M.Narasaiah	Lecturer in Chemistry	Member	
3	Sri A.Koteswara Rao	Lecturer in Physics	Member	
4	Sri B.Koteswara Rao	Lecturer in Chemistry	Member	
5	Dr.K.Bhaskar Rao	Lecturer in Economics	Member	

Skill devolpment and Placement Cell				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri D.Sampurna Rao	Lecturer in Physics	Convenor	
2	Sri.Ch. Ravikumar	Coordinator/ Skillhub	Member	
3	Dr.K.Bhaskar Rao	Lecturer in Economics	Member	
4	Dr.M.Narasaiah	Lecturer in Chemistry	Member	

Sports and Games Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Dr.M.Bujji Babu	Physical Director	Convenor	
2	Sri D.Sampurna Rao	Lecturer in Physics	Member	
3	Dr.M.Narasaiah	Lecturer in Chemistry	Member	
4	Sri K.Balaguravaiah	Lecturer in English	Member	

Buss pass Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	M Pamula Rao	Lecturer in Mathematics	All Science groups	
2	Dr.K.Suresh Kumar	Lecturer in Telugu	All Arts and Commerce	

Press and Public Relations Committee				
S.No	Name of the Faculty	Designation	Position	Sign.
1	Sri D.Sampurna Rao	Lecturer in Physics	Convenor	
2	Sri Sk.Sattar	Lecturer in Physics	Member	
3	Sri.K.BalaGuravaiah	Lecturer in English	Member	

News Letter and Magazine Committee				
S.No	Name of the Faculty	Designation	Position	Sign..
1	Dr.K.Suresh Kumar	Lecturer in Telugu	Convener	
2	Dr. V V Ravindra	Lecturer in Chemistry	Member	
3	Smt.N.Subhashini	Lecturer in Political science	Member	

Internal Quality Assurance Cell

S.No	Position	Name	Designation	Sign.
1	Chairperson	Dr. T C Ravi Chandra Kumar	Principal	
2	Member	Sri. A Koteswara Rao	Lecturer in Physics	
3	Member	Dr. A Gangadhar Rao	Lecturer in Mathematics	
4	Member	Sri. D Sampurna Rao	Lecturer in Physics	
5	Member	Sri. M Niranjana	Lecturer in Computer Science	

6	Senior administrative officer	Smt. B. Suseela Bai	Superintendent	
7	Member from Local Society	Dr V Veera Raghavaiah	Doctor and Philanthropist	
8	Alumni	Sri. G Prasanth Kumar	Advocate	
9	Student	Kum. K Pravallika	Student	
10	Employer	Sri. Somu Raju	FIDISYS	
11	Coordinator	Dr. M Narasaiah	Lecturer in Chemistry	

TIME – TABLE

Day	I	II	III	L U N C H	<u>IV</u>	<u>V</u>	<u>VI</u>	<u>VII</u>
/Period								
I MON								
TUE								
WED								
THU								
FRI								
SAT								