



Sri ABR Government Degree College , Repalle

Guntur Dt., Andhra Pradesh – 522 265
Affiliated to Acharya Nagarjuna University
Accredited by NAAC with 'B' Grade



List of Policies

Sri ABR Government Degree College, Repalle to initiate proper discipline in the students has always adapted stringent set of 'rules and regulations' which are implemented with the name of policies. As all the policies of this college has been headed by the Principal, teaching and non-teaching staff. The College has been adopted and implementing the following policies as

1. Policy on Non-Discrimination:

All the students and staff members in this college are treated on same lines of 'humanity' by not giving any discrimination on the basis of their colour, caste, religion, and gender.

In the event of any disputes it may be between students or between staff justice will be adjudicated as per the laws laid down in the constitution.

2. Policy of Timing:

The discipline in this college in every day has been initiated by the punctuality of time. This college functions from 10.00 am to 5.00 pm with a 1 hour lunch break which is observed between 1.00 pm to 2.00 pm

The college functions ever day with the 'prayer' in which 'National Song' and 'National Anthem' been sung by all the staff and students along with an address by the Principal

Biometric Attendance has been administered for both students, teaching and non-teaching staff.

Apart from Biometric attendance, class room attendance is also taken by the concerned lecturer for the students

3. Policy on Discipline

As mentioned earlier to impart knowledge and education proper discipline should be established among the students and also strictly observed by the teachers also. For this 'ward-system' has been maintained by lecturers of respective departments. The lecturers are responsible for the maintenance of discipline of the students who are

allotted to them.

Discipline has been observed in every aspects of the college, such as proper attendance to the mobile phones, clean maintenance of the bathrooms, practice of 'no plastic' watering to the greenery in the college campus, cleanness of walls etc.,

4. Policy of Identification:

Based on the above policy, Sri ABR Government Degree College, Repalle has adopted a common Identification policy, as per this policy the student's of the college has to carry out their Identity Card in the college premises.

These cards must duly attested by the college Principal, with a clear photo of the carrier. In the event of stolen of ID card new Id card will issued with proper formalities.

Students of this College have instructed to maintain proper dress code, different colours to girl and boy students.

5. Policy on Holidays

This college has been observing the holiday policy as instructed by the Central Government, State Government, and also follows the guideline of the Acharya Nagarjuna University being an affiliated university to this college.

6. Policy on Infrastructure Protection

As the college has been funded by the UGC for the acquiring and maintenance of the infrastructure, but these precious infrastructure has to be properly protected by the students and the teaching and non teaching staff.

The student-staff committee examine the maintenance of the college infrastructure in the regular intervals and 'gaps' must be brought to the notice of principal.

7. Policy of Administration

The college administration can be divided into various aspects according to the importance. Such as, written communication must be entertained in the languages of 'Telugu' and 'English'.

Student's teacher relations ship in terms of communication about the college matters have been entertained through 'What's App' group. The college Principal will be added in each and every group to monitor the communication issues.

8. Policy on Leaves:

Even through leaves of the employee in this college have been observed by the 'Fundamental rules of the employee' but with the discretion of the Principal, all the teaching and non teaching staff have granted leaves like, Casual leave, Earned

Leave, Medical Leave, Maternity Leave, Paternity Leave, and Study Leaves as per the convenience of the College administration.

The above said leaves are counted from January to December. All leaves must be brought to the notice of the Principal before 1 day of its availing, except in cases of emergencies.

9. Policy on Research

The activity of research has always been encouraged by any educational institution. This college also provides full support to all sorts of research activities.

The entire staff members are encouraged to participate in various national and international seminars by granting 'On-duty' facility.

The students of the college also provided ample time and all sorts of equipment especially in the science laboratory to do various science practical's

Teaching staff members are encouraged to undertake 'Faculty development Programmes' by giving no objection certificates and also authenticating the research work of the staff

This college has been encouraging its all Teaching staff to Organize various national and inter-national seminars by providing all sorts of infrastructure facilities.

This college has been granting no objection and various leaves if staff members undertake Ph.D programmes on 'part-time' basis.

A regular 'Research Cell' which has been operating in this college and chaired by the Principal and all 'Doctorial' staff, who provides all sorts of information on various research activities to the staff members.

All the teaching staff and also students are encouraged to write research articles in various journals. Published articles of the author will be felicitated on various college festivals.

All the staff members and students are strictly advised to not to practice 'plagiarism' activities but to learn research writing skills.

10. Policy on Environment

This college gives more importance to the protection of 'environment' in terms of maintenance of 'greenery', no or restricted plastic usage, water preservations, plant protection measures, utilization of solar power usage, dust and smoke free air etc.

11. Policy on Mobile Phones

This college have been recognized the importance of flow of information and understand the growth of communication technology. As the college authorities received all sorts of directions from the higher authorities about the do and do not's in the administration process. This college also understand the student and their parent communication is also equally important by keeping these things in mind this college adopted the most amicable policy on the usage of mobiles in college campus premises.

All the staff members and students are not allowed to bring the mobile phones to the class room but the can be allowed to attend in staff room and in rest rooms.

As the administration related information have been communicated among the students and staff members of this college has been entertained through the whats up group, which is one of the application available only with the mobile phones.

Proper balance must be observed and monitored by the teaching staff about the usage and mis-usage of mobile phone especially by the students.

12. Policy on Grievances

Mis-understanding is the root cause of all grievances which disturb the common goal of the college. By keeping this in mind the college also have a clear cut policy on 'grievances'

A committee headed by the college principal and member from teaching and non teaching and also from students is established to settle all the grievances in the most amicable ways. If any one of the issues are unsettled, such can be reported to the station house office of the police department.